ADMINISTRATIVE CIRCULAR NO. 10

Legal Services Division

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: August 16, 2018

To: All School Principals, Child Development Center Administrators,

Division and Department Heads

Subject: MANDATORY POSTING REQUIREMENTS

Department and/or

Persons Concerned: School Principals, Child Development Center Administrators, Division

and Department Heads, Supervisors, Managers and Secretaries

Due Date: Immediately

Action Requested: Print and post new revised attached posters

Brief Explanation:

State law requires that California employers conspicuously display the mandatory posters at site central locations frequented by staff and where their employees can read them. The posters listed below have been updated and must be display *immediately*. Failure to replace the existing posters with this revision may result in state-imposed monetary penalties.

- 1. Safety And Health Protection On the Job (Rev. October 2017)
- 2. EDD Notice to Employees (*Rev. 43 (5/18*)
- 3. Your Rights And Obligations As a Pregnant Employee (*Rev. June 2017*)

Please remove existing posters and replace with these current editions. If you have any questions please call (858) 627-7345.

Dennis F. Monahan Manager, Insurance & Risk Services Risk Management

APPROVED:

Andra M. Greene General Counsel Legal Services Division

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Attachments (3)